

### Planning Grant Application Form

**Project Director Information:**

Title (Dr, Mrs, Mr, etc.):

First Name:

Last Name:

Position Title:

Institution:

Phone:

Email:

Academic Department (if not position title):

President's First Name:

President's Last Name:

President's Email:

**Grant Amount Requested:**

**Project Title:**

**Project Abstract:**

If your project is accepted, this abstract will appear on our website for a general audience.

**Project Objectives:**

Should you receive funding, we will issue you a Memorandum of Understanding. Please list below - in bullet points - your team's objectives which you will commit to accomplishing as outlined in your proposal:

**Team Members:**

Note: If your team includes more than one person from an institution, you only need to add the president's info once.

How many team members are you adding?

Please describe the individual responsibilities assigned to each research team member:


Please note: All documents MUST BE WORD DOCUMENTS in either .doc or docx format.

MARK AS COMPLETE

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**CURRICULUM VITAE:**

Include CVs for all team members, no more than 5 pages each, compiled into a single Word Document and upload here. (Lname\_cvs.doc or docx)

 Upload a file Accepted formats: .doc, .docx

**PROJECT NARRATIVE:**

Write a project narrative (maximum of 3000 characters) that includes the following:

- A statement of the problem, question, or issue to be addressed
- The level of interest of the academy in that theme;
- The ways in which the proposed research will be informed by and/or integrated with Christian practices, perspectives, and/or purposes.

**PLAN OF ACTION:**

What do you propose to do, by way of a project or set of actions, to address these issues or questions? What are your hypotheses about what your research will find? What methodologies will you use, and why have you chosen them? Outline here what you will do on this project step by step, as well as which team members are responsible for each step and their qualifications for completing their work. Describe the project so that your reviewer can visualize what will happen.

(Maximum of 3000 characters)

**PRODUCT:**

List the concrete "deliverables" of the project. What, specifically, will the project produce by end of the grant period

(E.g. conferences, workshops, new curriculum materials, articles, books, textbooks, web pages, other media items, paper dissemination--delivered where and when)? How will these deliverables benefit the larger academy? (Maximum of 1500 characters)

Please specify the names of the conferences and journals to which you intend to submit any publications or presentations from the study. (e.g., peer review journals, periodicals, forums, webinars, conferences, etc.)

**BUDGET:**

Complete and upload the form available [here](#)

 Upload a file

Please describe the institutional support you expect to receive from your college or university (e.g., financial, in-kind support, course release, etc.)

MARK AS COMPLETE

Please describe the institutional support you expect to receive from your college or university (e.g., financial, in-kind support, course release, etc.)

**BUDGET:**

If you have additional information regarding the budget or documentation of institutional support, please upload your document here.

 Upload a file

**BIBLIOGRAPHY**

 Upload a file

**REFERENCES:**

Note: Please ask your references to submit their letters [here](#) by the deadline (June 7, 2024)

**Reference #1**

CAO of Team Director speaking to the applicants suitability to pursue project plans.

Title (Dr, Mrs, Mr, etc.)

First Name:

Last Name:

Position Title:

Institution or Organization:

Email:

**Reference #2**

Outside referee speaking to the applicants suitability to pursue project plans.

Title (Dr, Mrs, Mr, etc.)

First Name:

Last Name:

Position Title:

Institution or Organization:

Email:

**Institutional Support (if applicable)**

(Note: this can be the CAO of another team member.)

Title (Dr, Mrs, Mr, etc.)

First Name:

Last Name:

Position Title:

Institution or Organization:

Email: